

QUICKENROLL GUIDE FOR NETX™ -WIFI & -IP THERMOSTATS FOR DIRECTCONNECT™ & CLOUDCONNECT™ COMMUNICATIONS



STEP 1: CONNECT YOUR THERMOSTAT TO YOUR NETWORK

Make sure your network can connect to the Internet. Open a browser on your PC, Mac or tablet and go to any website, such as networkthermostat.com to verify you're connected.

Wi-Fi Thermostat Versions:

Your NetX™ thermostat should already be connected to your network using Soft AP configuration. For more information on the Soft AP Configuration see 240094_DirectConnect_RP32-UP32-WIFI Quick Start Guide.

Ethernet Thermostat Versions:

Your NetX™ thermostat should already be connected to your network simply by plugging a patch cable between the thermostat dongle and your network router or switch.

STEP 2: ENROLL YOUR THERMOSTAT

You can quickly enroll your thermostat via the netx-cloud.com site. This requires an Internet connection for the thermostat. (If you're installing the thermostat on a stand-alone private network with no Internet connection, refer to the detailed instructions 240094-NetX-WIFI-DirectConnect-Quick-Start-Guide or 240175-DirectConnect-NetX-IP-Quick-Start-Guide.)

- 1) Go to <https://netx-cloud.com/enroll.php> and enter the following information:
User Name: admin
Password: netx (this will be hidden as you type)
MAC ID: Located on Wi-Fi Backplate (See Red Arrow)
(NOTE: DO NOT INCLUDE COLONS)

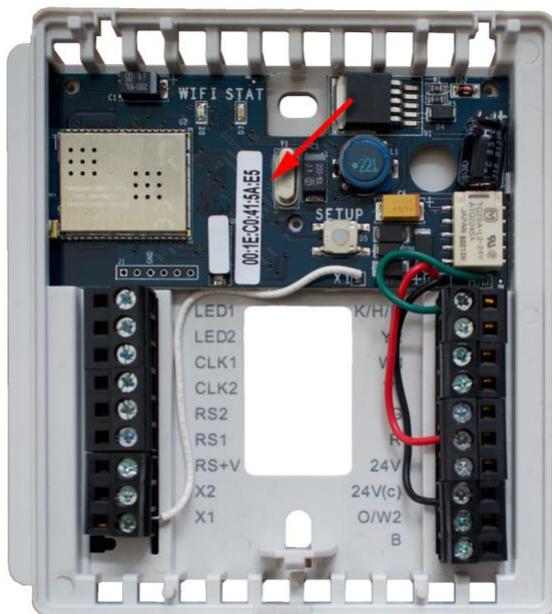


Figure 1 – Enroll Thermostat

NOTE: You must install the Faceplate on the Wi-Fi Backplate before you enroll Thermostat. The NetX thermostat will not communicate with our servers until this happens.

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- 2) Now enter the information shown to finish enrolling your thermostat:
 - a. **Thermostat Name:** A unique name, typically the area in the building
 - b. **Site Name:** The name for the site, such as an office, building or store

The site name should be the same for all thermostats at a single location. It is used by the CloudConnect™ suite to group your thermostats by location.
 - c. **Address:** Optional
 - d. **City:** Required (we use this data to help gather your local weather)
 - e. **State:** Required (we use this data to help gather your local weather)
 - f. **Zip Code / Postal Code:** Required (we use this data to help gather your local weather)
 - g. **Contact:** Optional name
 - h. **Login Email:** Enter a valid email address. Make sure you type it correctly!
 - i. **Password:** Enter a strong password twice. Make sure you store it securely. For safety, use a unique password that is not used with any other service.

You should use this same email address and password for all thermostats. This will allow you to see all of the thermostats with a single login.

- 3) Save Settings.
 - a. After you save your settings, you will be see the message “**Thermostat Enrollment Complete**”. To start using CloudConnect™, see **Step 3**.

The screenshot shows a web form for enrolling a thermostat. The fields are: Thermostat Name (MY-THERMOSTAT, 15 chars max - no spaces), Site Name (MY LOCATION), Address (optional), City (Dallas), State (Texas (TX)), Country (United States), Zip Code (76051), Contact (optional name), Login Email (myemail@gmail.com), Password (masked with asterisks), and Reenter Password (masked with asterisks). A 'Save' button is at the bottom right. A note indicates that fields with an asterisk are required.

Figure 2 – Enroll Thermostat

STEP 3: CONNECT TO YOUR THERMOSTAT USING NetX™ CloudConnect™ SERVICE

Now that you're all set up, you can use any current release browser (Firefox, Internet Explorer, Chrome, or Safari) to log into your thermostat(s) using the CloudConnect™ service.

Simply go to networkthermostat.com and click **CloudConnect™ Login** in the upper right hand corner (or, go to <https://netx-cloud.com>). When you log in with your user name (email) and password, you will see your list of your thermostats, but the 'location' will be blank.

To update the location to the 'Site Name' you entered earlier, simply expand each thermostat (click the '+' to the left of the thermostat name), then navigate to the Basic Configuration page under the thermostat. NetX™ CloudConnect™ will then record the site name. Follow this same process for each of your thermostats, and then log out and log in again. When you log in again, the Site Name will be seen for the location. If you'd like to separate your thermostats into different locations (groupings can be of anything that makes sense to you), just update the Site Name on the Basic Configuration page, log out and log back in.

Every thermostat is automatically enrolled for Full CloudConnect™ experience for 30 days starting the day the thermostat is registered. If you'd like to continue the subscription to the service after the 30 days, purchase a subscription at www.networkhvac.com. There are several different subscription options to choose from.

If you decide you don't want or need the CloudConnect™ service, refer to the DirectConnect™ instructions and move your thermostat to a static IP address and port forward your router, as described in the DirectConnect™ documentation.

For complete xxxx-WIFI thermostat installation instructions, go to <http://networkthermostat.com/wifi-install>

For complete xxxx-IP thermostat installation instructions, go to <http://networkthermostat.com/ethernet-install>